

RÉSUMÉ

Hasan Ismael Elhelaly Mahmoud

Contact:

 14A, Isa Bn Yazeed St., Kobry El-Kobba, Cairo

Objective:

A Business Administration graduate Seeking for a chance which offers a challenging and good opportunity in the field of HRM and helps me to enhance my skills and abilities.

Education:

Faculty of Commerce (English), Business Administration 2017 A.S.U , Egypt

Work Experience

06/2022 : Till now

Workplace: Mg Developments

Title: Personnel & payroll-coordinator

03/2020 : 05/2022

Workplace: Telecom egypt

Title: Customer service specialist

06/2015 : 09/2015 (internship)

Workplace: QNB

Title: Banker

06/2014 : 09/2014 (internship)

Workplace: Vodafone

Title: Telesales Agent

Courses:

Professional human resource Diploma 2022 , at EGYCHAM (Grade excellent).

English Course 2015 , at Berlitz level 5.

Language Skills:

- Arabic: Native
- English: Independent user

Computer Skills:

- Advanced Microsoft Office Suite User.
- Advanced Outlook User

Career Objective:

1. 2018 : 2020 = Head of the logistics Team at the Maker Faire
2. 2018 : 2019 = Technical support & Instructor at shubra University's Workshops
3. 2016 : 2018 = Instructor at Children University, Al-Azhar College
4. 2014 : 2016 = Member at HTI Student activity RED Team

Personal information:

- Birth date: 8/8/1995
- Military Service: Permanent Exempted

*** REFERENCES ON REQUEST***