

Contact Details

Alyaa Abdelazeem Elsayed

Objective

- I'm seeking to practice what I have studied, enhance my skills, and gain experience in a positive interaction with the practical field wishing to achieve a competitive position.
- To become a successful individual within an organization where I can utilize my skills, and knowledge and contribute to that business's growth, and success.

Educational Qualifications

- **University:** Helwan University.
- **Faculty:** Faculty of Arts.
- **Department:** Sociology Department.
- **Graduation year:** 2017.
- **Grade:** Pass.

Certificates

1. **Professional HR Diploma (EGYCHAM)**
2. **Digital Marketing Diploma (Creative Academy).**
3. **ICDL (online course).**

Experiences

Current Job/Position:

🚦 I've been working as a **Receptionist** at **Rofayda Health Park**.

- From November 2025 till now.

- 1) I worked as a **Moderators Team Leader** at **Vevo Mobile** (Remotely) :
 - From December 2022 to November 2025.
- 2) I worked as a **Moderator** and **Sales Online** at **Vevo Mobile** (Remotely) :
 - From November 2021 to December 2022.
- 3) I worked as an **Administrative officer** and **Specialist in social media** at **Kaizen Solutions** (Onsite) :
 - From December 2017 to March 2023.

Languages

- **Arabic:** Native Language.
- **English:** good.

Computer Skills

- **Computer Skills:** good.
- **Microsoft Office:** Word, Excel, PowerPoint, and Internet Browsing.

Relevant Skills

- Organization and Multitasking abilities.
- Ability to work alone or as a Team Player.
- Ability to analyze and solve problems.
- Familiar to working under pressure.
- Fast learning and Communicating well with people.
- Creating Facebook and Google Campaigns.

Personal Information

- **Social Status:** Single.
- **Address:** Imbaba, Giza.
- **LinkedIn Profile:** <https://www.linkedin.com/in/alyaa-a-sayed>